

Euro-Mediterranean Conference of  
Ministers for Foreign Affairs  
Tampere, Finland  
27-28 November 2006

Meetings with EU Troika (TBC)  
27 November 2006

## Preliminary information on media arrangements

Updated 8 November 2006

[eu2006.fi](http://eu2006.fi)

### Information on the themes of the meeting

#### Helsinki

Ministry for Foreign Affairs



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### Information on media arrangements Secretariat for Finland's EU Presidency



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#### Accreditation

Access to the venue is limited to accredited media representatives. On-line accreditation is possible at [www.eu2006.fi/accreditation](http://www.eu2006.fi/accreditation). Accreditation requests should be made by 13 November at the latest.

Badges can be collected from the accreditation desk, which is located at the Juvenes Meeting Centre (address: Åkerlundinkatu 1, FI-33100 Tampere).

Opening hours of the accreditation desk:

Monday, 27 November: 08.00–18.00  
Tuesday, 28 November: 08.00–11.00



Accreditation contact person  
Anu Kurki  
Tel. + 358 9 160 22639  
E-mail:  
[accreditation@eu2006.fi](mailto:accreditation@eu2006.fi)

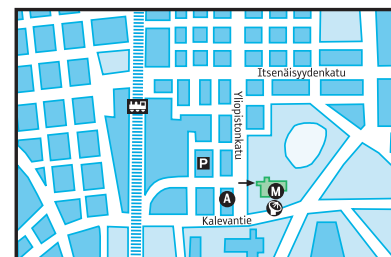
#### Accommodation

Media representatives are requested to make their own accommodation reservations. A list of media hotels can be found on the EU Presidency website at [www.eu2006.fi/accommodation](http://www.eu2006.fi/accommodation). Please quote "FIN06".

#### Meeting venue

The meeting takes place at Tampere Hall in Tampere (address: Yliopistonkatu 55,

FI-33101 Tampere). More information is available at <http://www.tampere-talo.fi/english/>.



- Accreditation
- Media Centre, Tampere Hall (Yliopistonkatu 55)
- Outside-broadcasting vehicles
- Entrance
- Parking

#### Information on Tampere

[www.tampere.fi/english/](http://www.tampere.fi/english/)

#### Information on Helsinki for transit passengers

[www.hel.fi/tourism](http://www.hel.fi/tourism)

#### Information on Finland

[virtual.finland.fi](http://virtual.finland.fi)

#### Visas

Media representatives from outside the EU may be required to present a visa when entering Finland. For information on visa requirements, please contact the Finnish embassy in your country. A list of Finnish diplomatic missions abroad is available at [formin.finland.fi/public/default.aspx?nodeid=15203](http://formin.finland.fi/public/default.aspx?nodeid=15203).

#### Customs regulations

General information on Finnish customs regulations can be found at [www.tulli.fi/en](http://www.tulli.fi/en). The ATA Carnet is an international customs document that permits duty-free and tax-free temporary importation of professional equipment outside of the EU. [www.iccwbo.org/ata/id2965/index.html](http://www.iccwbo.org/ata/id2965/index.html)

## Arrivals and transport

Updated information on flights arriving at and departing from Tampere-Pirkkala Airport (TMP) as well as on ground transport connections: [www.finnavia.fi/airport\\_tampere-pirkkala](http://www.finnavia.fi/airport_tampere-pirkkala)

Updated information on flights arriving at and departing from Helsinki-Vantaa Airport (HEL) as well as on ground transport connections: [www.helsinki-vantaa.fi/home](http://www.helsinki-vantaa.fi/home)  
Trains: [www.vr.fi](http://www.vr.fi)  
Long distance buses: [www.matkahuolto.fi](http://www.matkahuolto.fi)

## Connections to the media centre

A complimentary shuttle bus service runs between the media centre and the media hotels. Time-tables will be available in the media centre.

## Parking

There is no media parking at the venue.

## Media Centre

Address: Tampere Hall, Yliopistonkatu 55, FI-33100 Tampere, Finland

Opening hours:

Monday, 27 November: 08.00–22.00

Tuesday, 28 November: 08.00–18.00

## Working facilities

Work stations in the media centre include

- connection to Local Area Network (LAN) via cable
- access via LAN to a shared printer
- 1 telephone per 4 work stations
- wall sockets: 2-pin 230 volts 50 Hz
- some work stations are equipped with fixed computers (mainly Nordic keyboards)

Other facilities for shared use:

- fax machines
- photocopiers
- WLAN network
- ISDN for shared use

Reservations cannot be made for the shared work stations at the media centre.

Additional IT services, for instance ISDN connections, should be ordered before 20 November from TeliaSonera, the IT service provider. Users will be responsible for settling any additional charges.



Contact person at TeliaSonera:  
Maj-Lis Lehesalo  
Tel. + 358 204 060 323  
E-mail:  
[templents@sonera.com](mailto:templents@sonera.com)

## Radio and television booths

Finland's EU Presidency will provide radio and TV booths free of charge for use by the media. To book a radio or TV booth, please

contact YLE, the host broadcaster. Contact information can be found under "Host broadcaster".

The booths will have the following standard equipment and services free of charge:

- 2 tables
- 4 office chairs
- desk lamp
- one telephone, connected to an analogue telephone line
- internet connection (one rj45 connector, Ethernet-type, connection 10/100 mbit/s)
- electrical supply: grounding type socket outlets, total 4 sockets, EURO 230V/50Hz, max 16A fuse
- TV 26" LCD
- rf-antenna outlet that carries host broadcaster channels and a set of public channels

There are 8 ISDN-lines available for shared use by all media representatives free of charge in the communal working area. Work stations with free ISDN-lines cannot be reserved.

Additional IT services, for instance dedicated ISDN connections, should be ordered before 20 November from TeliaSonera, the IT service provider. Users will be responsible for settling any additional charges. Contact information can be found under "Working facilities".

## Outside broadcasting vehicles

Parking for broadcasters' SNG trucks and OB vans will be provided outside the venue and allocated by the host broadcaster.

All vehicles must arrive by 16.00 on 26 November. Please, inform the host broadcaster about your arrival. Contact information can be found under "Host broadcaster".

Short time licences for transportable earth stations can be obtained from FICORA. [www.ficora.fi/suomi/lomake/MAL.dot](http://www.ficora.fi/suomi/lomake/MAL.dot)

Additional IT services for vans are to be ordered before 20 November from TeliaSonera, the IT service provider. Users will be responsible for settling any additional charges. Contact information can be found under "Working facilities for media".

## Host broadcaster

Finland's national public service broadcasting company YLE will act as the host broadcaster during Finland's EU Presidency and provide services in cooperation with the EBU (European Broadcasting Union).

For radio and TV working facilities and stand-up platforms, please contact YLE directly.

Contact persons in YLE:



Television  
Paula Hertzman  
Tel. + 358 40 830 2822  
Email:  
[paula.hertzman@yle.fi](mailto:paula.hertzman@yle.fi)



Radio  
Monika Arnö  
Tel. + 358 40 743 7120  
Email: [intrel.radio@yle.fi](mailto:intrel.radio@yle.fi)

## Webcasting

The Presidency press conferences can be followed live and later as a recording at [www.eu2006.fi/webcasts](http://www.eu2006.fi/webcasts).

## Press conferences

Interpretation will only be available at Presidency press conferences. All national conferences will be conducted in the language/languages of the country holding the press conference.

## Pools

Registration is required for media pools and it can be done at the media info desk in the media centre.

## Host photographer

The Presidency will provide a limited number of photographs by the host photographer for use by the media at <http://www.eu2006.fi/photos>.

## Skype

Selected Presidency media services in the media centre can be contacted by webcam or by speech via Skype. Download free program at [www.skype.com](http://www.skype.com).

## SMS text information on media arrangements

Media representatives can receive information on Presidency press conferences and main media events by SMS text messages. Subscriptions for the SMS service can be arranged through the media centre.

## Presidency news by SMS text message and e-mail

To subscribe for Finland's EU Presidency SMS text message and e-mail news service, please visit [www.eu2006.fi/news\\_subscription](http://www.eu2006.fi/news_subscription)

## Feedback

We are happy to receive your comments and suggestions. E-mail: [media@eu2006.fi](mailto:media@eu2006.fi)